The DCBS regional MCO liaison notifies the foster parent/PCP provider.

The CBW notifies the regional liaison and the SSW of the change once it is in the system.

The CBW notifies the DMS call center and DAFM of the change.

The DCBS MCO regional liaison notifies the SSW that the request is denied.

Did the DCBS regional MCO liaison determine that the request for change of plan was:

* made timely ?

and

* based on the specific needs of the case?

SSW initiates request for plan change to the DCBS regional MCO liaison.

**No**

**Yes**

The DCBS regional MCO liaison notifies the CBW of the change request.